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# MAPPING OF CENTRAL MINISTRY OF HEALTH

JORDAN HUMAN RESOURCES DEVELOPMENT PROJECT  
REPORT NO. I

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## JORDAN HUMAN RESOURCES DEVELOPMENT PROJECT REPORT NO. I

SAFA HALASEH  
JENNIFER HUDDART, M.B.A.

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Initiatives Inc.  
376 Boylston Street, Suite 4C  
Boston MA 02116 USA  
TEL (617) 262-0293  
FAX (617) 262-2514  
[www.initiativesinc.com](http://www.initiativesinc.com)

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## I. INTRODUCTION

As part of the Human Resource Development Project (HRDP) funded by USAID, and in response to a request from the Minister of Health, a "Mapping of the Ministry" was conducted between February and September 2005. During the first three months of collecting the data, the MOH was in the process of modifying its organization structure at the central level by adding new directorates, moving directorates and upgrading sections to directorates depending on work needs. The final organization chart was developed in July 2005. The mapping report includes only health directorates at the central level, which support the work of the field health directorates that provide direct services to clients.

The data was collected from two different MOH sources. The first source of information was the directorates themselves. HRDP provided each director with a form to fill out containing the name of the directorate, the names of the directorates within the main directorate, and the number of staff within each directorate, with details of:

- Names
- Professions
- Job titles

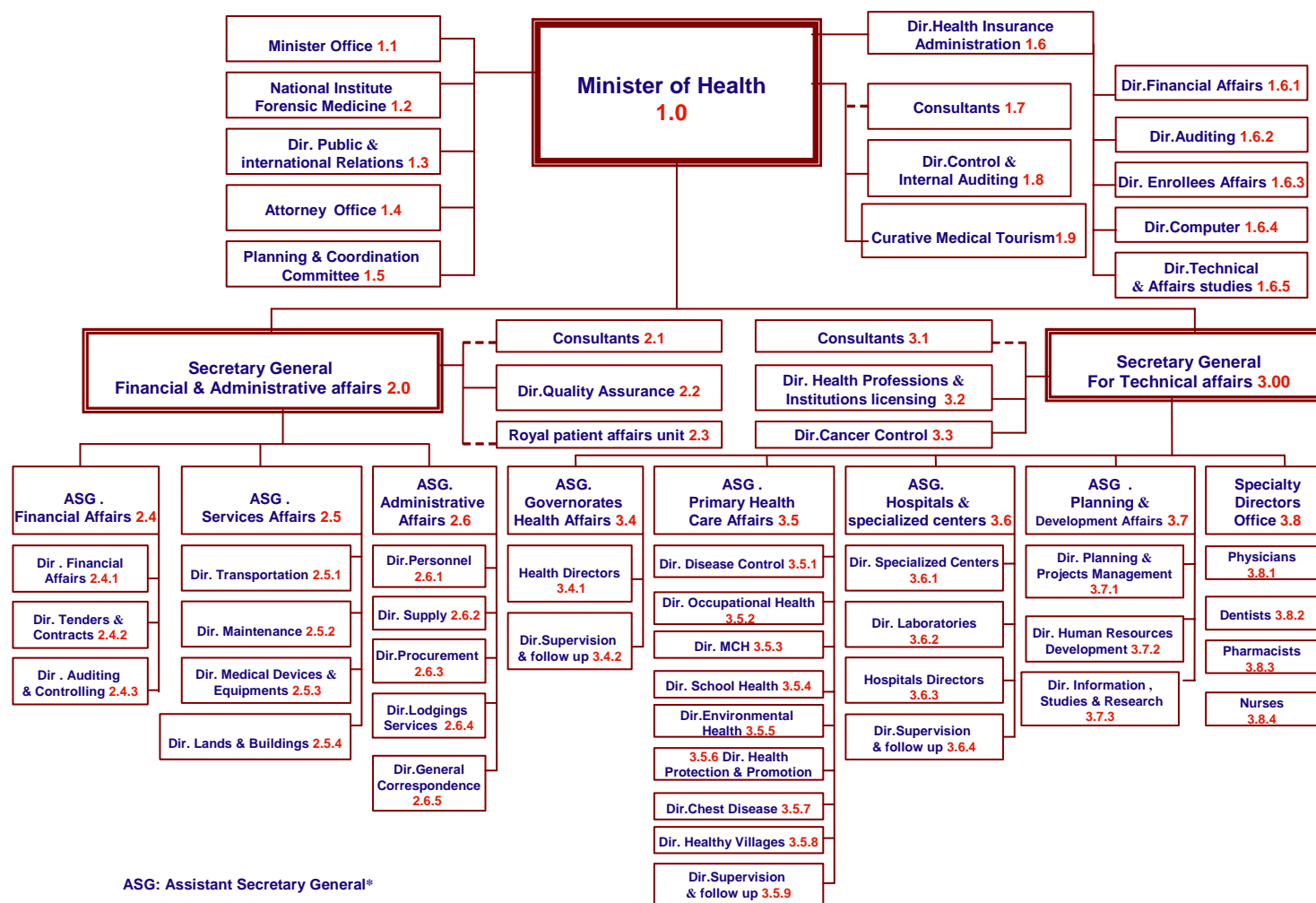
- Qualifications

The second source of information was the personnel database of the Ministry of Health, which is maintained by the Director of Human Resources Directorate.

After collecting the information, it was organized first in an organization diagram (shown in the next section). Each directorate in the diagram was given a code. For example, the code for the Attorney Office is 1.4; Directorate of Cancer Control is 3.3 and so on. This code is followed by the name of directorate, total number of staff, and date of issuing information from the directorate. In some cases there was no date on the documents; therefore the receiving date by the HRDP was considered. The rest of collected information was organized in tables summarizing the total number of available staff in each directorate, the profession, job title, and qualifications.

In addition, details of staff members who were on unpaid leave at the time of the data collection were also included, with the reason for their leave (work abroad, training or seconded to other Ministries or affiliated bodies).

## II. ORGANIZATIONAL CHART



### III. MAPPING DETAILS

#### CODE: I.1

Name of Directorate/Unit/office: **Minister Office**

Total number of Staff: 3

Date: 18 August 2005

NO.	Profession	Job Title	Qualification	Notes
I	Specialist	Consultant	Specialized community medicine	
I	Clerk	Manager	Diploma one year after tawjehi	
I	Clerk	Clerk	Tawjehi	

#### CODE: I.2

Name of Directorate/Unit/office: **National Institute Forensic Medicine**

Total number of Staff:

*Service provider: not included in the mapping*

#### CODE: I.3

Name of Directorate/Unit/office: **Directorate of Public & International Relations**

Total number of Staff: 13

Date: 18 August 2005

NO.	Profession	Job Title	Qualification	Notes
I	Admin	Clerk	PHD Philosophy, Sociology & Psychology	
I	Admin	Clerk	BA English Language	Contract/instead of absent leave
2	Clerk	Clerk	Tawjehi	
2	Clerk	Clerk	Diploma, 2 years after Tawjehi in Secretary	
I	Clerk	Manager	BA English Language	
I	Clerk	Accountant	BA Law	

NO.	Profession	Job Title	Qualification	Notes
I	Secretary & Medical Records	Secretary & Medical Records	Diploma, 2 years after Tawjehi in Medical Secretary	
I	Media & Journalist/Relation	Public Relation	BA Media & Journalism	
I	Media & Journalist/Relation	Head of Section	MA International Public Relation	
I	Photographer	Photographer	Secondary School	
I	Admin Support /Auxiliary	Head of Section	BA English Language	

#### CODE: I.4

Name of Directorate/Unit/office: **Attorney Office**

Total number of Staff: 8

Date: 18 August 2005

NO.	Profession	Job Title	Qualification	Notes
I	Admin	Clerk	BA Law	Contract/instead of absent leave
I	Clerk	Clerk	Tawjehi	
3	Lawyer	Lawyer	BA Law	
I	Lawyer	Manager	BA Law	
I	Lawyer	Lawyer	MA Law	
I	Auxiliary	Office Boy	Secondary School	

#### CODE: I.5

Name of Directorate/Unit/office: **Planning & Coordination Committee**

Total number of Staff:

*Members are MOH staff from different Directorates.*

#### CODE: I.6

Name of Directorate/Unit/office: **Directorate of Insurance Administration**

Total number of Staff: 123

Date: 8 May 2005

### Management & Clerk Office:

Number of Staff: 39

NO.	Profession	Job Title	Qualification	Notes
1		General Manager	PHD	
2		Assistant Manger	MA	
6		Manager	BA	2: qualification is unknown
2		-	BA & MA	
1		Head of Section	BA Law	
3	Admin	Clerk	BA	
1	Admin	Equipment Controller	BA English Language	
3	Admin	Clerk	Diploma Business Admin	
1	Admin	Clerk	Diploma Banking	
1		Programmer	Diploma Computer	
2	Admin	Clerk	Secondary School/Tawjehe	
1	Admin	Clerk	Diploma one year Secretary	
1	Technician	Electrician	Tawjehe / Vocational	
2		Operator	Secondary School/Tawjehe	
2		Guard	Secondary School/Tawjehe	
4		Office Boy	Basic & Secondary	
4		Driver	Basic & Secondary	
1		Equipment Controller	Secondary School/Tawjehe	
1		Chief of Drivers	Secondary School/Tawjehe	

### 1.6.1 Directorate of Financial Affairs

Number of Staff: 46

This directorate has 4 sections:

- Monitoring & Agreements
- Expenditures
- Income
- Budget



NO.	Profession	Job Title	Qualification	Notes
3	Accountant	Head of Section	BA Accounting	
1		Head of Section	BA Business Admin	
10	Accountant	Accountant	BA Accounting	
2		Accountant	BA Business Administration	
1		Book Keeping	BA Accounting	
2		Book Keeping	BA Business Admin	
1		Auditor	BA Hospital Admin	
1		Accountant	BA Banking	
1		Cashier	BA Accounting	
1		Book Keeping	Diploma Banking	
9	Accountant	Accountant	Diploma Accounting	
2		Cashier	Diploma Accounting	
2		Book Keeping	Diploma Accounting	
1		Accountant	Diploma Banking	
1		Auditor	Diploma Banking	
2		Auditor	Diploma Accounting	
1		Accountant	Diploma Electrician	
2		Accountant	Diploma	Unknown which subject
1		Accountant	Tawjehi	
1		Checks Collector	Technician	
1		Records Keeper	Diploma Secretary & Medical Records	

### 1.6.2 Directorate of Auditing

Number of Staff: 11

*New directorate*

NO.	Profession	Job Title	Qualification	Notes
1	Accountant	Head of Section	BA Accounting	
2	Accountant	Accountant/Auditing	BA Accounting	
1	Pharmacist	Pharmacist/Auditing	BA Pharmacy	
4	Accountant	Accountant/ Auditing	Diploma Accounting	
1	Assistance Pharmacist	Assist. Pharmacist/Auditing	Diploma Pharmacy	
1	Clerk	Typist	Secondary School	
1		Accountant/Audit	Secondary School	

### I.6.3 Directorate of Enrollees Affairs

No information

### I.6.4 Directorate of Computer

Number of Staff: 5

NO.	Profession	Job Title	Qualification	Notes
4		Computer Programmer	BA Programming	
1	Technician	Computer Technician	BA Computer	

### I.6.5 Directorate of Technical & Affairs Studies

Number of Staff: 22

NO.	Profession	Job Title	Qualification	Notes
1	Pharmacist	Head of Section	BA Pharmacy	
3	Pharmacist	Pharmacist	BA Pharmacy	
3	Assistance Pharmacist	Assist. Pharmacist	Diploma Pharmacy	
3	Admin	Admin	BA Hospital Admin	
1		Social Research	BA Sociology	
1		Psychologist	BA Psychology	
1		Social Research	Diploma Social Services	
2	Admin	Clerk	Diploma Business Admin	
2		Technicians	Diploma Statistics	
1		Clerk	Diploma Technician	
3		Clerk	Tawjehi	
1		Office Boy	Secondary Shcool	

### CODE: I.7

Name of Directorate/Unit/office: **Consultants**

Total number of Staff:

No information

**CODE: I.8**Name of Directorate/Unit/office: **Directorate of Controls & Internal Auditing**

Total number of Staff: 21

Date: 18 August 2005

NO.	Profession	Job Title	Qualification	Notes
I	Specialist	Manager	Specialized in Internal Medicine	
I	Doctor	I <sup>st</sup> year Resident in Community Medicine	Diploma One Year	
I	Doctor	Head of Section	Diploma One Year in Community Medicine	
I	Doctor	Assist Manager	BA	
I	Dentist	Dentist	BA	
I	Pharmacist	Pharmacist	BA Pharmacy	
I	Assist Pharmacist	Assist Pharmacist	BA Law	
I	Agriculture Engineer	Dietician	MA in Nutrition	
I	Register Nurse	Head of Section	Diploma in Nursing	
I	Admin	Clerk	MA is Population Studies & Statistics	
I	Admin	Clerk	BA in Admin Medical Institutions	Contract/instead of absent leave
I	Clerk	Accountant	Tawjehi	
I	Clerk	Head of Section	BA Business Admin	
I	Clerk	Accountant	Diploma 2 years Accounting	
I	Clerk	Head of Section	BA Economics & Trade	
I	Clerk	Accountant	BA Accounting	
I	Clerk	Accountant	Diploma 2 years Business Admin	
I	Clerk	Clerk	Diploma 2 years Medical Secretary	
I	Clerk	Clerk	Tawjehi	
I	Statistics & Medical Records	Technician in Statistic	BA Statistic	
I	Receptionist	Head of Section	Tawjehi	

**CODE: 1.9**

Name of Directorate/Unit/office: **Curative Medical Tourism**

Total number of Staff: 10

Date: 1 November 2005

*New directorate*

NO.	Profession	Job Title	Qualification	Notes
1	Pharmacist	Director	MA Health Institutions Admin	
1	Doctor	Assist Director	Diploma 1 year Community Medicine	
2	Clerk	Clerk	BA Business Admin	
1	Admin	Admin	BA Economics & Trade	
2	Clerk	Clerk	BA Health Institutions Admin	
2	Clerk	Clerk	Tawjehi	
1	Admin Support /Auxiliary	Office Boy	School	

**CODE: 2.0 & 3.0**

Name of Directorate/Unit/office: **Secretary General Financial & Administrative Affairs**  
**Secretary General for Technical Affairs**

Total number of Staff: 4

Date: 1 November 2005

NO.	Profession	Job Title	Qualification	Notes
1	Clerk	Clerk	Diploma 2 years	
3	Clerk	Clerk	Tawjehi	

**CODE: 2.1**

Name of Directorate/Unit/office: **Consultants**

Total number of Staff:

*No information*

**CODE: 2.2**

Name of Directorate/Unit/office: **Directorate of Quality Insurance**

Total number of Staff: 9

Date: June 2005

NO.	Profession	Job Title	Qualification	Notes
I	Specialist	Director	Diploma in Community Medicine	
I	Doctor	Head of Technical Quality Section	MA Medical Admin	
I	Specialist	Specialist Family Medicine	Jordanian Board	
I	Nursing	Head of Quality Control Section	Diploma in Nursing	
I	Dentist	Head of Quality Admin Section	BA Dental	
I		Data Entry	BA Applied Statistic	
I	Clerk	Admin	BA Business Admin	
I	Admin	Clerk	Tawjehi	
I		Accountant	Diploma Accounting	

**CODE: 2.3**

Name of Directorate/Unit/office: **Royal Patients Affairs Unit**

Total number of Staff: 11

*New directorate*

Date: 18 August 2005

NO.	Profession	Job Title	Qualification	Notes
I	Qualified Medical Resident	Manager	MA Medical Institution Admin	
I	Doctor	Doctor	BA Physician	
I	Assist Pharmacist	Assist Pharmacist	Diploma 2 years Pharmacist	
I	Register Nurse	Register Nurse	Diploma 3 years	
I	Assist Nurse	Assist Nurse	Tawjehi	
I	Health Education	Health Inspector	Diploma 2 years Health Inspector	
I	Clerk	Clerk	Tawjehi	
I	Secretary & Medical Record	Secretary & Medical Record	Diploma 2 years	Contract/instead of absent leave
I	Store Controller	Store Controller	Tawjehi	
I	Operator	Operator	Tawjehi	
I	Admin Support /Auxiliary	Guard	Basic School	

#### CODE: 2.4

Name of Directorate/Unit/office: **ASG. Financial Affairs**

Total number of Staff: 110

Date: June 2005

##### 2.4.1 Directorate of Financial Affairs

Number of Staff: 95

This directorate has 4 sections:

- Monitoring & Follow up
- Budget
- Salaries
- Expenditures

NO.	Profession	Job Title	Qualification	Notes
1	Accountant	Assist Secretary General	BA	
1		Assist Director	BA	
1		Head of Section	Tawjehi	Monitoring Section
1	Accountant	Accountant	Others	Below Diploma/Associate
2		Clerk	Others	
2	Admin Support /Auxiliary	Office Boy	Others	
1	Secretary & Medical Records	Secretary & Medical Records	Diploma/Associate	
3		Operator	Others	
1	Accountant	Head of Section	BA	
5	Accountant	Accountant	BA	
1		Head of Division	Diploma/Associate	
1	Accountant	Accountant	Diploma/Associate	
1		Head of Section	Diploma/Associate	
11	Accountant	Accountant	Diploma/Associate	
3	Accountant	Accountant	BA	
9	Accountant	Accountant	Others	
7	Clerk	Clerk	Others	
2		Computer Programmer	BA	
4		Computer Programmer	Diploma/Associate	
1		Head of Section	BA	
10	Accountant	Accountant	BA	
16	Accountant	Accountant	Diploma/Associate	
4	Accountant	Accountant	Others	
3	Clerk	Clerk	Diploma/Associate	
4	Clerk	Clerk	Others	

#### 2.4.2 Directorate of Tenders & Contracts

Number of Staff: 4

NO.	Profession	Job Title	Qualification	Notes
1		Manager	BA	
2		Head of Section	BA	
1		Accountant	Others	Below Diploma/Associate

### 2.4.3 Directorate of Auditing & Controlling

Number of Staff: 11

NO.	Profession	Job Title	Qualification	Notes
1	Admin	Manager	BA	
1	Admin	Head of Section	BA	
7	Accountant	Accountant	Diploma/Associate Accounting	
1		Head of Section	MA	
1		Accountant	BA	

### CODE: 2.5

Name of Directorate/Unit/office: **ASG Services Affairs**

Total number of Staff: 68

#### 2.5.1 Directorate of Transportation

*No information*

#### 2.5.2 Directorate of Maintenance

*No information*

#### 2.5.3 Directorate of Medical Devices Equipments

*No information*

#### 2.5.4 Directorate of Lands & Buildings

Number of Staff: 68

Date: 18 August 2005

NO.	Profession	Job Title	Qualification	Notes
1	Architecture Engineer	ASG	BA Architectural Engineer	
2	Civil Engineer	Head of Section	BA Civil Engineer	



NO.	Profession	Job Title	Qualification	Notes
1	Civil Engineer	Director	BA Civil Engineer	
5	Civil Engineer	Civil Engineer	BA Civil Engineer	
6	Civil Engineer	Civil Engineer	BA Civil Engineer	Contract/instead of absent leave
1	Architecture Engineer	Architecture Engineer	MA Architectural Engineer	
4	Architecture Engineer	Architecture Engineer	BA Architectural Engineer	
3	Electrical Engineer	Electrical Engineer	BA Electrical Engineer	
1	Electronic Engineer	Electronic Engineer	BA Electronic Engineer	
1	Mechanical Engineer	Head of Division	BA Mechanical Engineer	
4	Mechanical Engineer	Mechanical Engineer	BA Mechanical Engineer	
1	Mechanical Engineer	Mechanical Engineer	BA Mechanical Engineer	Contract/instead of absent leave
1	Clerk	Chief Clerk	Tawjehi	
2	Clerk	Accountant	BA Accountant	
3	Clerk	Clerk	Tawjehi	
1	Clerk	Accountant	Diploma 2 years Business Admin	
1	Clerk	Clerk	Diploma 2 years Business Admin	
2	Cost Controller	Cost Controller	3 years after Twajehi Civil Engineer	
2	Secretary & Medical Records	Secretary & Medical Records	Diploma 2 years Secretary & Medical Records	1 Contract/instead of absent leave
1	Store Controller	Store Controller	Tawjehi	
2	Operator	Operator	Secondary School	
9	Drivers	Driver	School	
1	Assist Engineer	Building Controller/Supervisor	Diploma 2 years Buildings & Constructions	
2	Surveyor / Draftsman	Surveyor	Tawjehi	
1	Surveyor / Draftsman	Surveyor	Diploma 2 years Architect	
1	Surveyor / Draftsman	Decor Design	MA Tourism Guide & Antiquities	
2	Technician	Building Controller/Supervisor	Tawjehi	
1	Technician	Building Controller/Supervisor	3 years after Twajehi Civil Engineer	
1	Technician	Carpenter	School	
1	Technician	Maintenance Technician	School	
1	Technician	Building Controller/Supervisor	Diploma 2 years Cost Controller	
1	Technician	Building Controller/Supervisor	Diploma 2 years Buildings & Constructions	
1	Technician	Plumber	School	
1	Technician	Heating Technician	Tawjehi	

**CODE: 2.6**

Name of Directorate/Unit/office: **ASG Administrative Affairs**

Total number of Staff: 64

Date: June 2005

**ASG Office:**

Number of Staff: 2

NO.	Profession	Job Title	Qualification	Notes
I	Pharmacist	ASG	BA Pharmacist	
I	Clerk	Secretary	Tawjehi	

**2.6.1 Directorate of Personnel**

Number of Staff: 60

This directorate has 5 sections:

- Management
- Records & Monitoring
- Employment
- Computer
- Services

NO.	Profession	Job Title	Qualification	Notes
I	Admin	Director	PHD Health Institutions Admin	
I	Admin	Assist Director	Tawjehi	
2	Admin	Head of Section	Tawjehi	
I		Head pf Section	Diploma 2 years Programming	
2	Admin	Admin	MA Administration	
9	Admin	Admin	BA Health Institutions Admin	

NO.	Profession	Job Title	Qualification	Notes
10		Secretary & Medical Records	Diploma 2 years Secretary & Medical Records	
2		Data Entry	Secondary School	
1		Data Entry	Diploma 2 years Business Admin	
8	Clerk	Clerk	Basic, Secondary School & Tawjehe	
2	Clerk	Clerk	Diploma 2 years Business Admin	
1	Clerk	Typist	Tawjehe	
1	Clerk	Typist	Diploma 2 years Accounting	
1	Clerk	Typist	Diploma 2 years Business Admin	
2		Programmer	BA Programming & System Analysis	
1		Programmer	Diploma 2 years Programming	
3		Audit & Data Entry	Diploma 2 years Programming	
1		Audit & Data Entry	Diploma 2 years Business Admin	
1	Technician	Assist Technician Statistics	Diploma 2 years Statistics & Medical Records	
1	Admin Support /Auxiliary	Operator	Tawjehe	
1	Technician	Maintenance	Elementary School	
1	Clerk	Clerk	No Education	
2	Admin Support /Auxiliary	Office Boy	No Education	
5	Admin Support /Auxiliary	Services	Basic & Secondary School	

### 2.6.2 Directorate of Supply

No information

### 2.6.3 Directorate of Procurement

No information

### 2.6.4 Directorate of Lodgings Services

Number of Staff: 2

New directorate

Date: 18 August 2005

NO.	Profession	Job Title	Qualification	Notes
1	Programmer & System Analysis	Programmer	Information Technology	
1	Clerk	Accountant	Diploma 2 years Accounting/Banking	

### 2.6.5 Directorate of General Correspondence

Number of Staff: 5

*New directorate*

Date: 1 November 2005

NO.	Profession	Job Title	Qualification	Notes
1	Clerk	Director	BA Business Admin	
2	Clerk	Head of Section	Tawjehi	
2	Admin Support /Auxiliary	Office Boy	School	

### CODE: 3.1

Name of Directorate/Unit/office: **Consultants**

Total number of Staff:

*No information*

### CODE: 3.2

Name of Directorate/Unit/office: **Directorate of Health Professions & Institutions Licensing**

Total number of Staff: 40

Date: 18 August 2005

NO.	Profession	Job Title	Qualification	Notes
1	Doctor	Manager	BA Medicine	
1	Specialist	Assist Manager	Health Administration	
1	Specialist	Head of Section	Pharmacology	
1	Specialist	Assist Manager	Community Medicine	
1	Dentist	Head of Section	BA	
1	Pharmacist	Head of Section	MA Chemistry	
2	Pharmacist	Head of Section	BA	
3	Pharmacist	Pharmacist	BA	
1	Clerk	Head of Section	BA Business Admin	

NO.	Profession	Job Title	Qualification	Notes
1	Assist Pharmacist	Assist Pharmacist	Diploma 2 years	
1	Assist Pharmacist	Assist Pharmacist	Tawjeji	
1	Social & Psychology Researcher	Social Researcher	BA Philosophy, Sociology & Psychology	
2	Dental Technician	Assist Dental Technician	Diploma 2 years Dental Technician	
1	Computer Programmer	Programmer	Diploma 2 years Nursing	
1	Clerk	Clerk	Diploma 2 years Islamic Education	
1	Clerk	Clerk	Diploma 2 years KG Education	
2	Clerk	Clerk	Diploma 2 years Business Admin	
1	Clerk	Head of Section	Diploma 2 years Business Admin	
9	Clerk	Clerk	Basic & Secondary Education	
2	Secretary & Medical Records	Secretary & Medical Records	Diploma 2 years Medical Secretary	
1	Calligrapher /Painter	Calligrapher	Secondary School	
3	Admin Support /Auxiliary	Office Boy	Basic & Secondary School	
2	Admin Support /Auxiliary	Guard	Basic & Secondary School	

### CODE: 3.3

Name of Directorate/Unit/office: **Directorate of Cancer Control**

Total number of Staff: 7

*Relocate in the Organization Chart*

Date: 14 June 2005

NO.	Profession	Job Title	Qualification	Notes
1	Specialist	Director	Specialist Family Doctor	
1	Specialist	Assist Director	Diploma	
1	Technician	Technician Statistics	MA	
1	Clerk	Secretary	Diploma 2 Years	
3	Clerk	Data Entry	Diploma 2 Years	

**CODE: 3.4**

Name of Directorate/Unit/office: **ASG Governorates Health Affairs**

Total number of Staff: 17

Date: 18 August 2005

**ASG Office:**

Number of Staff: 3

NO.	Profession	Job Title	Qualification	Notes
1	Specialist	ASG	Diploma 2 years after BA Medicine	
1	Clerk	Clerk	Tawjehi	
1		Accountant	Diploma 2 years Accounting/Banking	

**3.4.1 Health Directors**

Number of Staff:

*These are the 21 Health Directorates in the 12 Governorates. They are Service Providers and not included in the mapping.*

**3.4.2 Directorate of Supervision & Follow up**

Number of Staff: 14

*New directorate*

NO.	Profession	Job Title	Qualification	Notes
1	1 <sup>st</sup> year Resident in Community Medicine	Director	Diploma 1 year	
1	Specialist	Assist Director	Community Medicine	
2	Doctor	Head of Section	BA Medicine	
1	Register Nurse	Register Nurse	BA Nursing	
1	Audit & Data Entry	Data Entry	Tawjehi	
1	Clerk	Chief Clerk	Tawjehi	
3	Clerk	Clerk	Elementary School & Hawjehi	

NO.	Profession	Job Title	Qualification	Notes
1	Clerk	Accountant	Tawjehi	
2	Operator	Operator	Secondary School & Tawjehi	
1	Maintenance work & Constructions	Electrician	Basic Education	

### CODE: 3.5

Name of Directorate/Unit/office: **ASG Primary Health Care Affairs**

Total number of Staff: 488

Date: 18 August 2005

### ASG Office:

Number of Staff: 29

NO.	Profession	Job Title	Qualification	Notes
1	Doctor	ASG	MA Public Health	
1	Specialist	Consultant SG for Technical Affairs	Community Medicine	
1	Specialist	Specialist Community Medicine	Community Medicine	
1	Specialist	Director	Community Medicine	
1	Qualified Resident	Assist Director	Diploma 1 year Health Admin	
1	Doctor	Doctor	BA Medicine	
1	Supervision & Health Education	Health Inspector	Diploma 2 years Health Inspection	
1	Programmer & System Analysis	Programmer	Diploma 2 years Programming	
1	Admin	Clerk	MA Law	Contract/instead of absent leave
1	Clerk	Accountant	Diploma 2 years Accounting	
5	Clerk	Clerk	Secondary School & Tawjehi	
1	Technician Statistics & Med Rec	Data Entry	Diploma 2 years Statistics & Medical Record	
1	Secretary & Medical Records	Secretary & Medical Records	Diploma 2 years Secretary & Medical Records	
1	Store Controller	Store Controller	Elementary School	
3	Operator	Operator	Elementary & Secondary School	
4	Driver	Driver	Elementary & Secondary School	
1	Driver	Chief of Drivers	Secondary School	
2	Admin Support /Auxiliary	Guard	Elementary & Secondary School	
1	Admin Support /Auxiliary	Driver	Elementary School	

### 3.5.1 Directorate of Disease Control

Number of Staff: 199

NO.	Profession	Job Title	Qualification	Notes
2	Specialist	Head of Section	Diploma 2 years Communicable Diseases	
1	Specialist	Head of Division	MA Maternal & Childhood	
1	Specialist	Head of Section	Pathology	
1	Community Medicine Specialist	Assist Director	Community Medicine	
3	Community Medicine Specialist	Head of Section	Community Medicine	
1	Community Medicine Specialist	Community Medicine Specialist	Community Medicine	
2	Community Medicine Resident	Community Medicine Resident	Diploma 1 year Community Medicine	
1	Community Medicine Resident	Head of Division	Community Medicine	
2	Community Medicine Resident	Community Medicine Resident	Diploma 1 year Community Medicine	
1	Community Medicine Resident	Head of Division	Diploma 1 year Community Medicine	
1	1 <sup>st</sup> year Resident	Public Health Resident	Diploma 1 year Community Medicine	
1	Doctor	Director	BA Medicine	
1	Doctor	Doctor	Diploma 1 year Public Health	
3	Vet	Vet	BA Vet	
1	Vet	Head of Section	BA Vet	
1	Vet	Lab Technician	BA Vet	
1	Assist Pharmacist	Assist Pharmacist	Diploma 1 year Pharmacy	
1	Assist Pharmacist	Assist Pharmacist	BA Health Science	
1	Agriculture Engineer	Agriculture Engineer	BA Agriculture Engineer	
1	Agriculture Engineer	Nutrition Supervisor	BA Agriculture Engineer	
1	Agriculture Engineer	Agriculture Engineer	BA Agriculture Engineer	
1	Midwife	Midwife	Diploma 2 years Midwifery	
1	Register Nurse	Register Nurse	MA Nursing	
2	Associate Nurse	Associate Nurse	Diploma 2 years Nursing	Contract/instead of absent leave
2	Medical Lab Technician	Medical Lab Technician	BA Biology	
1	Social & Psychology Researcher	Social & Psychology Researcher	BA Philosophy, Social & Psychology	
3	Medical Lab Technician	Assist Lab Technician	Diploma 2 years Laboratory	
1	Medical Lab Technician	Lab Technician Aid	Elementary School	
1	Medical Lab Technician	Lab Technician	BA Medical Plants & Herbs	
1	Public Health & Malaria Tech	Malaria Observer	Tawjehi	
2	Health Education & Inspection	Health Inspector	Diploma 2 years Health Inspection	
1	Public Health Technician	Public Health Technician	MA Health Environment & Occupational Health	



NO.	Profession	Job Title	Qualification	Notes
75	Malaria & Bilharzias Tech/Obs.	Malaria Observer / Technician	Tawjehi & Less	
1	Malaria & Bilharzias Tech/Obs.	Malaria Observer / Technician	Diploma 2 years English Language	
1	Malaria & Bilharzias Tech/Obs.	Malaria Observer / Technician	BA Law	
1	Malaria & Bilharzias Tech/Obs.	Malaria Observer / Technician	Diploma 2 years Laboratory	
1	Malaria & Bilharzias Tech/Obs.	Accountant	Secondary School	
1	Malaria & Bilharzias Tech/Obs.	Malaria Observer / Technician	Diploma 2 years Programming & System Analysis	
1	Malaria & Bilharzias Tech/Obs.	Store Controller	Secondary School	
1	Malaria & Bilharzias Tech/Obs.	Malaria Observer / Technician	Diploma 2 years Interior Design	
15	Blood Testing Technician	Blood Testing Technician	Tawjehi & Less	
1	Blood Testing Technician	Blood Testing Technician	Diploma 2 years Business Admin	
1	Blood Testing Technician	Blood Testing Technician	Diploma 2 years Accounting	
6	Insect Technician	Insect Technician	Tawjehi & Less	
1	Insect Technician	Insect Technician	Diploma 2 years Education & KG	
2	Laborer Supervisor	Laborer Supervisor	Basic & Elementary School	
1	Programmer & System Analysis	Programmer	BA Programming & System Analysis	
1	Programmer & System Analysis	Programmer	Diploma 2 years Programming & System Analysis	
1	Programmer & System Analysis	Programmer	Diploma 2 years IT	Contract/instead of absent leave
1	Audit & Data Entry	Data Entry	Diploma 2 years English Language	
1	Clerk	Clerk	Diploma 2 years Business Admin	
1	Clerk	Clerk	BA Business Admin	
1	Clerk	Clerk	Tawjehi	
7	Clerk	Clerk	Tawjehi & Less	
1	Clerk	Clerk	Diploma 1 year Media & Journalism	
1	Clerk	Accountant	Tawjehi	
1	Clerk	Clerk	Diploma 2 years English Language	
1	Clerk	Accountant	Diploma 2 years Accounting	
1	Statistics & Medical Rec. Tech	Chief Of Clerk	Diploma 2 years Statistics & Medical Records	
2	Statistics & Medical Rec. Tech	Assist Statistics Technician	Diploma 2 years Statistics & Medical Records	
3	Secretary & Medical Records	Secretary & Medical Records	Diploma 2 years Secretary & Medical Records	
2	Store Controller	Store Controller	Tawjehi	
2	Operator	Operator	School	
11	Driver	Driver	School	
2	Admin Support /Auxiliary	Office Boy	School	
1	Maintenance Technician	Maintenance Technician	School	
2	Technician	Technician	School	
2	Admin Support /Auxiliary	Guard	School	

NO.	Profession	Job Title	Qualification	Notes
1	Driver	Chief of Drivers	School	

### 3.5.2 Directorate of Occupational Health

Number of Staff: 27

Date: 13 June 2005

NO.	Profession	Job Title	Qualification	Notes
1	Specialist	Consultant SG for Financial & Admin Affairs	Occupational Health	
1	Specialist	Director	Occupational Health	
1	Specialist	Head of Section	Occupational Health	
1	Specialist	Assist Director	Community Medicine	
1	Specialist	Occupational Health Specialist	Community Medicine	
1	Resident	Head of Section	Diploma 1 year Community Medicine	
1	Resident	Resident Community Medicine	Diploma 1 year Community Medicine	
1	Doctor	Doctor	BA Medicine	
1	Doctor	Doctor	Diploma 1 year Occupational Health	
1	Chemical Engineer	Chemical Engineer	BA Chemical Engineer	
1	Health Engineer	Health Engineer	PHD Industrial Engineer	
1	Technician	Public Health Technician	BA Public Health	
1	Technician	Public Health Technician	MA Environmental Health	
1	Technician	Public Health Technician	MA Biology	
4	Health Inspector & Education	Health Inspector	Diploma 2 years Health Inspection	
1	Clerk	Clerk	Diploma 2 years Accounting	
3	Clerk	Clerk	Tawjehi	
2	Admin Support /Auxiliary	Office Boy	Tawjehi	
1	Operator	Operator	Elementary School	
2	Admin Support /Auxiliary	Driver	Elementary School	

### 3.5.3 Directorate of MCH

Number of Staff: 65

Date: 16 June 2005

NO.	Profession	Job Title	Qualification	Notes
1	Specialist	Assist Director	Pediatrics	
1	Specialist	Pediatrics	Diploma 2 years Pediatrics	
1	Family Medicine Specialist	Director	Family Medicine	
1	Family Medicine Specialist	Family Medicine Specialist	Family Medicine	
1	Community Medicine Specialist	Community Medicine Specialist	Community Medicine	
1	Community Medicine Specialist	Head of Section	Community Medicine	
1	Community Medicine Resident	Head of Section	Diploma 1 year Community Medicine	
1	Community Medicine Resident	Head of Section	Community Medicine	
1	Qualified Resident	Qualified Pediatrics Resident	Diploma 1 year MCH	
1	Qualified Resident	Qualified Obstetric & Gynecology Res	BA Medicine	
1	Qualified Resident	Head of Section	BA Medicine	
5	Doctor	Doctor	BA Medicine	
1	Pharmacist	Pharmacist	BA Pharmacy	
1	Pharmacist	Head of Section	BA Pharmacy	
1	Assist Pharmacist	Assist Pharmacist	Diploma 2 years Pharmacy	
1	Assist Pharmacist	Assist Pharmacist	BA Health Science	
2	Midwife	Midwife	Diploma 2 years Midwifery	
1	Midwife	Midwife	BA Midwifery	
2	Midwife	Midwife	Diploma Nursing Education	
1	Register Nurse	Register Nurse	BA Health Science	
1	Register Nurse	Register Nurse	Nursing 3 years after Tawjehi	
1	Assist Nurse	Assist Nurse	Tawjehi	
1	Nursing Aid	Nursing Aid	Tawjehi	
2	Medical Lab Technician	Assist Lab Technician	Diploma 2 years Laboratory	
1	Speech & Sound Therapy Technician	Sound Technician	Diploma 2 years Special Education	
1	Social & Psychology Researcher	Social & Psychology Researcher	BA Political Science	
1	Dietician / Technician	Dietician	BA Nutrition	
1	Dietician / Technician	Nutrition Supervisor	MA Nutrition	
2	Audit & Data Entry	Data Entry	Diploma 2 years Programming & Sys Ana	
1	Clerk	Clerk	Diploma 2 years Medical Secretary	
3	Clerk	Clerk	Tawjehi	
2	Clerk	Clerk	Diploma 2 years Business Admin	
2	Clerk	Clerk	Diploma 2 years Secretary	
1	Clerk	Clerk	Diploma 2 years Islamic Education	
1	Clerk	Clerk	Tawjehi	
2	Secretary & Medical Records	Secretary & Medical Records	Diploma 2 years Secretary & Medical Record	
4	Store Controller	Store Controller	Tawjehi	

NO.	Profession	Job Title	Qualification	Notes
4	Operator	Operator	Tawjehi & less	
2	Driver	Driver	School	
4	Admin Support /Auxiliary	Office Boy	School	
1	Maintenance Technician	Plumber	School	

### 3.5.4 Directorate of School Health

Number of Staff: 16

Date: 5 July 2005

NO.	Profession	Job Title	Qualification	Notes
1	Doctor	Director	Diploma 1 year Public Health	
1	Resident	Assist Director	Diploma 1 year Community Medicine	
1	Resident	Head of Section	Diploma 1 year Community Medicine	
1	Doctor	Head of Section	BA Medicine	
2	Dentist	Head of Section	BA Dental Medicine	
1	Agriculture Engineer	Head of Section	BA Nutrition & Food Processing	
2	Health Inspector & Education	Health Inspector	Diploma 2 years Health Inspection	
1	Technician	Public Health Technician	BA Public Health	
1	Technician	Statistics & Medical Record	Diploma 2 years Statistics & Medical Record	
1	Secretary & Medical Records	Admin	Diploma 2 years Secretary & Medical Records	
1	Operator	Operator	Diploma 2 years Accounting	
1	Operator	Operator	Elementary School	
1	Admin Support /Auxiliary	Office Boy	Elementary School	
1	Health Assist	Health Assist	Tawjehi	

### 3.5.5 Directorate of Environmental Health

Number of Staff: 60

NO.	Profession	Job Title	Qualification	Notes
1	Specialist	Head of Section	Community Medicine	
1	Civil Engineer	Director	MA Civil Engineer	
3	Chemical Engineer	Head of Section	BA Chemical Engineer	
5	Chemical Engineer	Chemical Engineer	BA Chemical Engineer	3 Contract/instead

NO.	Profession	Job Title	Qualification	Notes
				of absent leave
1	Agriculture Engineer	Agriculture Engineer	MA Plant Production	
1	Agriculture Engineer	Lab Technician	BA Nutrition	
2	Agriculture Engineer	Agriculture Engineer	MA Public Health	Contract/instead of absent leave
1	Hydrogeology Engineer	Hydrogeology Engineer	BA Hydrogeology Engineer	
1	Nursing Aid	Nursing Aid	Secondary School	
1	Medical Lab Technician	Assist Lab Technician	Tawjehi	
5	Medical Lab Technician	Assist Lab Technician	Diploma 2 years Laboratory	
1	Medical Lab Technician	Lab Technician	BA Biology	
1	Medical Lab Technician	Lab Technician	BA Laboratory	
1	Medical Lab Technician	Lab Technician	BA Chemistry	
1	Chemical Technician	Head of Section	BA Chemistry	
2	Chemical Technician	Chemist	BA Chemistry	
2	Public Health Technician	Public Health Technician	BA Health Environment & Occupational Health	
1	Public Health Technician	Associate Health Technician	BA Health Environment & Occupational Health	
1	Public Health Technician	Public Health Technician	MA Health Environment & Occupational Health	Contract/instead of absent leave
8	Health Education & Inspection	Health Inspector	Diploma 2 years Health Inspection	
1	Health Education & Inspection	Health Inspector	BA Law	
2	Health Education & Inspection	Health Inspector	BA Health Science	
1	Programmer & Sys Analysis	Programmer	Diploma 1 years Information System Design	
1	Admin	Clerk	MA Health Institutions Admin	
1	Admin	Admin	BA Health Institutions Admin	
1	Clerk	Clerk	BA Political Science	
1	Clerk	Clerk	Tawjehi	
1	Clerk	Clerk	Diploma Business Admin	
1	Clerk	Clerk	Secondary School	
1	Clerk	Accountant	Diploma 2 years Accounting	
1	Secretary & Medical Records	Secretary & Medical Records	Diploma 2 years Secretary & Medical Records	
1	Store Controller	Store Controller	Tawjehi	
2	Operator	Operator	Tawjehi & Less	
2	Driver	Driver	School	
2	Admin Support /Auxiliary	Office Boy	School	
1	Admin Support /Auxiliary	Guard	School	

### 3.5.6 Directorate of Health Protection & Promotion

Number of Staff: 35

NO.	Profession	Job Title	Qualification	Notes
1	Community Medicine Specialist	Head of Section	Community Medicine	
1	Community Medicine Specialist	Director	Community Medicine	
1	Community Medicine Resident	Head of Section	Diploma 1 year Community Medicine	
1	Qualified Resident	Community Medicine Resident	Diploma 1 year Community Medicine	
1	1 <sup>st</sup> year Community Medicine Res.	Head of Section	Diploma 1 year Community Medicine	
1	Doctor	Doctor	Diploma 1 year Gerontology	
1	Pharmacist	Assist Director	BA Pharmacy	
1	Agriculture Engineer	Head of Section	MA Health Education	
1	Agriculture Engineer	Dietician / Nutritionist	Diploma 2 years Nutrition	
1	Agriculture Engineer	Lab Technician	BA Nutrition	
1	Assist Nurse	Assist Nurse	Tawjehi	
1	Nursing Aid	Nursing Aid	Tawjehi	
2	Medical Lab Technician	Lab Technician	BA Nutrition	
1	Social & Psychology Specialist	Social Specialist	PHD Philosophy, Social & Psychology	
1	Social & Psychology Researcher	Social & Psychology Researcher	BA Philosophy, Social & Psychology	
1	Dental Health Instructor	Dental Health Instructor	Diploma 2 years Dental Lab	
1	Public Health Technician	Health Technician	BA Biology	
1	Health Education & Inspection	Health Inspector	Diploma 2 years Health Inspection	
2	Dietician / Technician	Nutrition Supervisor	BA Nutrition	
1	Programmer & System Analysis	Programmer	Diploma 2 years Programming & Sys Analy	
1	Audit & Data Entry	Data Entry	Diploma 2 years Business Admin	
1	Admin	Clerk	BA Health Institutions Admin	Contract/instead of absent leave
1	Clerk	Chief of Clerk	Secondary School	
1	Clerk	Clerk	Tawjehi	
1	Clerk	Clerk	Tawjehi	
1	Clerk	Accountant	Tawjehi	
1	Store Controller	Store Controller	Tawjehi	
1	Calligrapher	Calligrapher	BA Arts	
1	Admin Support /Auxiliary	Office Boy	School	
2	Admin Support /Auxiliary	Guard	School	

### 3.5.7 Directorate of Chest Disease

Number of Staff: 54

New directorate

NO.	Profession	Job Title	Qualification	Notes
1	Specialist	Director	Diploma 2 years Respiratory System Disease	
1	Specialist	Microbiology Specialist	Microbiology	
2	Specialist	Chest Disease	Chest Disease	
1	Community Medicine Resident	Community Medicine Resident	Diploma 1 year Community Medicine	
1	Doctor	Doctor	BA Medicine	
1	Assist Pharmacist	Assist Pharmacist	Diploma 2 years Statistics & Medical Records	
1	Assist Pharmacist	Assist Pharmacist	Diploma 2 years Pharmacy	
1	Register Nurse	Register Nurse	Nursing 3 years after Tawjehi	
1	Assist Nurse	Assist Nurse	Elementary School	
5	Nursing Aid	Nursing Aid	Elementary School & Tawjehi	
1	Nursing Aid	Nursing Aid	Tawjehi	
4	Associate Nurse	Associate Nurse	Diploma 2 years Nursing	Contract/instead of absent leave
6	Medical Lab Technician	Assist Lab Technician	Diploma 2 years Laboratory	
1	Social & Psychology Researcher	Social Researcher	Diploma 2 years Social Services	
1	Social & Psychology Researcher	Social & Psychology Researcher	BA Philosophy, Social & Psychology	
7	X-Ray Technician	X-Ray	Diploma 2 years X-Ray	
1	Public Health Technician	Housekeeping/Economy Tech	BA Housekeeping Science	Contract/instead of absent leave
1	Admin	Clerk	BA Health Institutions Admin	Contract/instead of absent leave
1	Clerk	Clerk	Diploma 2 years Islamic Education	
5	Clerk	Clerk	Tawjehi & Less	
3	Clerk	Accountant	Diploma 2 years Accounting	
1	Clerk	Clerk	Diploma 2 years Sales & Reservation	
1	Statistics & Medical Rec. Tech	Chief Of Clerk	Diploma 2 years Statistics & Medical Records	
2	Secretary & Medical Records	Secretary & Medical Records	Diploma 2 years Secretary & Medical Records	
1	Secretary & Medical Records	Secretary & Medical Records	Diploma 2 years Statistics & Medical Records	
2	Driver	Driver	School	
1	Admin Support /Auxiliary	Guard	School	

### 3.5.8 Directorate of Healthy Villages

Number of Staff: 3

*New directorate*

NO.	Profession	Job Title	Qualification	Notes
I	Specialist	Director	Health Institutions Admin	
I	Resident	Doctor	Diploma one year Community Health	
I	Clerk	Clerk	Diploma 2 years Accounting	

### 3.5.9 Directorate of Supervision & Follow Up

Number of Staff:

*No information / new directorate*

### CODE: 3.6

Name of Directorate/Unit/office: **ASG Hospitals & Specialized Centers**

Total number of Staff: 19

Date: 25 May 2005

#### **ASG Office:**

Number of Staff: 10

NO.	Profession	Job Title	Qualification	Notes
I	Specialist	ASG		
I	Clerk	Secretary	Tawjehi	
I	Clerk	Clerk	Diploma 2 years Business Admin	
I	Clerk	Operator	Diploma 2 years Nutrition & House Economic	
I	Admin Support /Auxiliary	Switchboard Maintenance	BA Business Admin	
I	Admin Support /Auxiliary	Plumber	Diploma	
I	Clerk	Clerk	Diploma Secretary & Medical Records	
I	Admin Support /Auxiliary	Store Controller	BA Information Systems	



NO.	Profession	Job Title	Qualification	Notes
I	Clerk	Typist	Tawjehi	
I		Assist Programmer	Diploma 2 years	

### 3.6.1 Directorate of Specialized Centers

Number of Staff: 6

NO.	Profession	Job Title	Qualification	Notes
I	Specialist	Director	MA Health Services Admin	
I	Specialist	Assist Director	PHD Preventive Medicine	
I	Clerk	Head of Admin	BA Admin	
I	Clerk	Librarian	Diploma 2 years	
I	Clerk	Clerk	Diploma Nursing	
I	Admin Support /Auxiliary	Office Boy	Elementary School	

### 3.6.2 Directorate of Laboratories

Number of Staff:

*Services Provider /not included*

### 3.6.3 Directorate of Hospital Directors

Number of Staff:

*Services Provider /not included*

### 3.6.4 Directorate of Supervision & Follow Up

Number of Staff: 3

*New directorate*

NO.	Profession	Job Title	Qualification	Notes
I	Specialist	Director	Obstetrics & Gynecology	
I	Specialist	Assist Director	Nephrology	
I	Specialist	Assist Director	General Surgery	

**CODE: 3.7**

Name of Directorate/Unit/office: **ASG Planning & Development Affairs**

Total number of Staff: 98

Date: June 2005

**ASG Office:**

Number of Staff: 6

NO.	Profession	Job Title	Qualification	Notes
1	Specialist	ASG	MA	
1	Admin	Clerk	BA Business Admin	
2	Admin	Secretary & Medical Records	Diploma 2 years Secretary & Medical Records	
1	Admin	Clerk	Diploma Interior Design / Decoration	
1		Data Entry	Diploma Statistics & Medical Records	

**3.7.1 Directorate of Planning & Projects Management**

Number of Staff: 31

Date: May 2005

NO.	Profession	Job Title	Qualification	Notes
1	Engineer	Director	BA Architecture	
1	Specialist	Assist Director	MA Health Services Admin & Community Medicine	
1	Engineer	Head of Section	MA Architecture	
2	Specialist		Community Medicine	Unpaid Leave
1	Specialist	Head of Section	MA Health Services Admin	
1	Specialist	Head of Section	Community Medicine	
1	Specialist		Community Medicine	Seconded
1	Specialist	Physician	Community Medicine	
1	Specialist		Diploma Health Services & Diploma Public Health	Unpaid Leave
1	Admin	Chief Clerk	BA English Language	
1	Technician	Public Health Technician	BA Nutrition & MA Health Services Admin	Study Leave
1	Technician	Statistics Technician	BA Statistics	

NO.	Profession	Job Title	Qualification	Notes
1	Admin	Admin	BA Business Admin	
2	Accountant	Accountant	BA Accountant	
1	Clerk		BA Business Admin	Unpaid Leave
1	Public Health Technician	Procurement	MA Public Health	
2	Clerk	Clerk	Secondary School	
1	Clerk	Clerk	Diploma 2 years Fashion Designer	
1	Admin	Driver	Secondary School	
2	Admin Support /Auxiliary	Office Boy	Secondary School	
2	Admin Support /Auxiliary	Operator	Elementary School	
3	Admin Support /Auxiliary	Guard	Basic School	
1	Admin Support /Auxiliary	Guard work as Operator	Diploma 2 years	
1	Admin Support /Auxiliary	Store Controller	Secondary School	

### 3.7.2 Directorate of Human Resources Development

Number of Staff: 29

Date: April 2005

This directorate has 6 sections:

- Clerk
- Health Academy
- Health Allied Institute
- Scholarship, Training & Courses
- Intern & Resident Doctor
- Colleges & Nursing Institute

NO.	Profession	Job Title	Qualification	Notes
1	Specialist	Director	Pediatrician	
3	Specialist	Head of Section	Community Medicine	
1		Head of Section	MA & Prepare PHD	
1	Dentist	Head of Section	Diploma Community Medicine	
1		Head of Section	BA	

NO.	Profession	Job Title	Qualification	Notes
3	Clerk	Clerk	Diploma Admin	
2	Clerk	Clerk	Diploma Statistics	
1	Clerk	Clerk	BA Admin	Unpaid Leave
1	Clerk	Clerk	Diploma Library	
1		Programmer	Diploma	
1	Clerk	Clerk	BA Arabic Language	
1		Data Entry	Diploma Programming & System Analysis	
1		Librarian	BA Admin	
1		Social Researcher	MA Statistic	
3	Admin Support /Auxiliary	Office Boy	School	
2	Admin Support /Auxiliary	Operator	Secondary School	
1		Accountant	Tawjehi	
1	Admin Support /Auxiliary	Store Controller & Chief Clerk	Diploma Medical Records	
1	Clerk	Clerk	Tawjehi	
2		Assist Secretary & Medical Records	Diploma	

### 3.7.3 Directorate of Information, Studies & Research

Number of Staff: 32

Date: June 2005

This directorate has 6 sections:

- Training
- Planning & Development
- Programming & Development
- Information, Studies & Research
- Networks & Maintenance
- Classified Death Causes

NO.	Profession	Job Title	Qualification	Notes
1	Specialist	Director		
1	Technician	Head of Section	Diploma 2 years	

NO.	Profession	Job Title	Qualification	Notes
1	Admin Support /Auxiliary	Store Controller	School	
1	Admin Support /Auxiliary	Office Boy	School	
1	Admin Support /Auxiliary	Operator	School	
1	Admin Support /Auxiliary	Guard	School	
1		Head of Section	BA Computer	
4		Programmer	BA Computer	
1		Data Entry	Diploma Statistics	
1		Head of Section	BA	
4		Assist Programmer	Diploma Computer	
2		Systems & Network Specialist	Computer Engineer	
1		Programmer	BA Information Technology	
1		Computer Technician	BA Computer	
1		Computer Maintenance	Diploma Programming	
1		Head of Section	Physician /Diploma	
1	Specialist	Doctor	Community Medicine	
2		Data Entry	Diploma Programming	
1	Technician	Statistics Technician	BA Statistics	
1		Data Entry	Secondary School	
1	Admin	Admin	BA Admin	
1	Specialist	Head of Section	Diploma Community Medicine	
2	Admin	Secretary & Medical Records	Diploma 2 years Secretary & Medical Records	

### CODE: 3.8

Name of Directorate/Unit/office: **Specialty Directors Office**

Total number of Staff:

Service provider: *not included in the mapping*